

**STRUCTURE OF THE TUTORIAL LESSON**

|                 |                                                                                                                       |                     |
|-----------------|-----------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>STAGE 1</b>  | Tutor initiates a short warm-up chat with tutee.                                                                      | (about 2-3 minutes) |
| <b>STAGE 2</b>  | Tutor reads from a book as tutee listens.                                                                             | (about 3-5 minutes) |
| <b>STAGE 3</b>  | Before-reading activities: tutee predicts content using picture and title; tutor asks questions and leads discussion. | (about 4-5 minutes) |
| <b>STAGE 4</b>  | First reading of the passage by tutee: tutor encourages, corrects mistakes and records on Progress Form.              | (about 5-6 minutes) |
| <b>STAGE 5</b>  | Tutee answers question(s) asked by the tutor.                                                                         | (about 1 minute)    |
| <b>STAGE 6</b>  | Tutee re-reads the passage. Tutor encourages, corrects mistakes and records on Progress Form.                         | (about 3-4 minutes) |
| <b>STAGE 7</b>  | Tutee retells the content of the passage.                                                                             | (about 2-3 minutes) |
| <b>STAGE 8</b>  | Tutee answers comprehension questions about the passage.                                                              | (about 3-4 minutes) |
| <b>STAGE 9</b>  | Tutor and tutee carry out post-reading activity.                                                                      | (about 5-7 minutes) |
| <b>STAGE 10</b> | Tutees complete take-home letter. If there is time, tutor and tutee interact at tutor's discretion.                   | (about 5 minutes)   |
| <b>STAGE 11</b> | Debriefing: tutors write in their journals, then talk with the coordinator about the lesson.                          | (about 15 minutes)  |
|                 | Total length of meeting                                                                                               | 1 hour              |